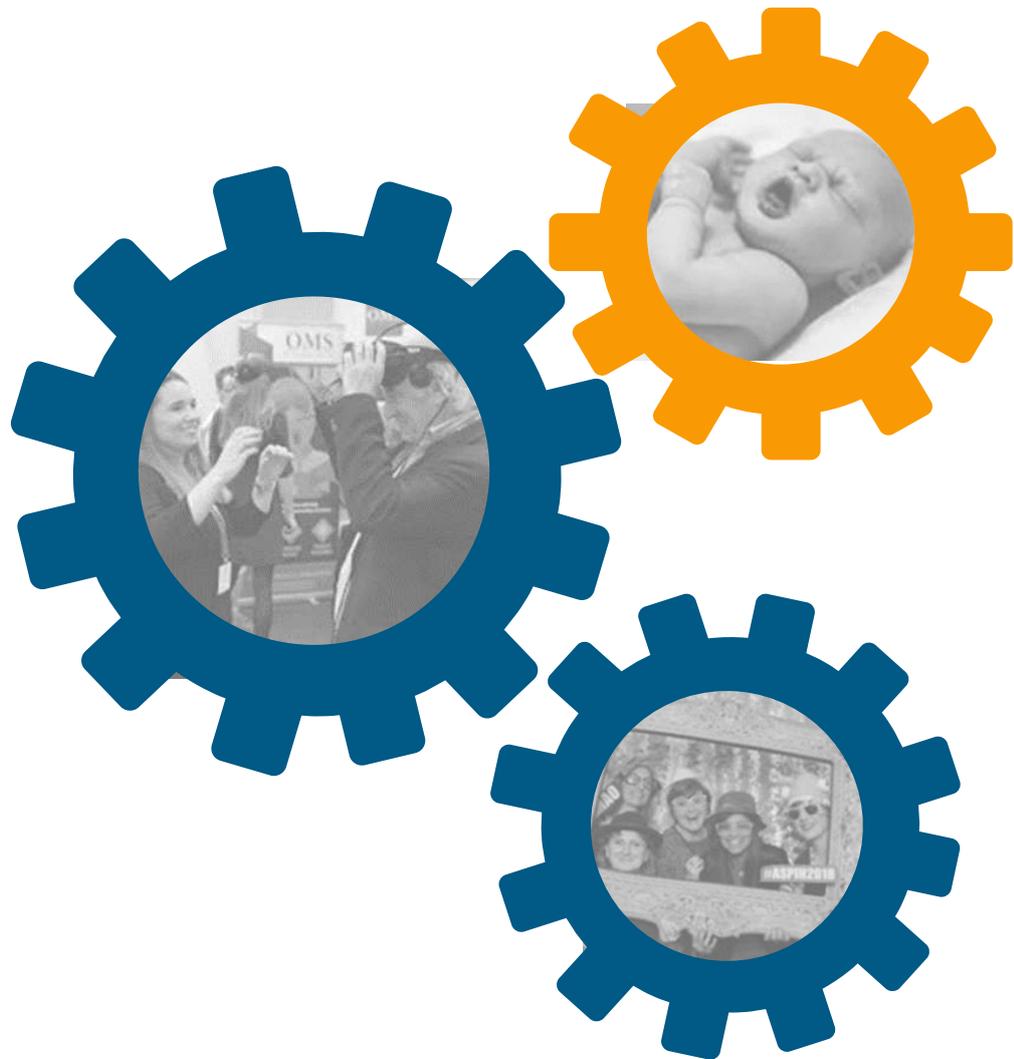


ANNUAL REPORT 2018/19

Association for Simulated Practice in Healthcare



MESSAGE FROM THE ASPiH PRESIDENT

2018 has been a great year for the Association.

Our membership continues to grow. Our conference in Southport was well attended and like previous years, served as an important platform for simulation practitioners in the UK to network and learn from each other's practice.

2018 was a special year for our accreditation committee as they awarded the first ASPiH organisational accreditation awards. It was particularly noteworthy that one of them was an international award – the Orkin Simulation Centre, Landspítali in Iceland and the other was a simulation centre in the UK - Hull Institute of Learning and Simulation at Hull and East Yorkshire Hospitals NHS Trust.



2018 was also a year for goodbyes-we bid farewell to our very own Prof Bryn Baxendale who has been its President and associated with the organisation since its inception in 2009. His contribution has been invaluable and has helped ASPiH grow in stature year after year to an organisation of both national and international repute. He will be missed on the ASPiH executive but he hopes to continue to support simulation through his other national roles.

BMJ STEL, the organisation's journal continues to grow from strength to strength and will hopefully soon be indexed. The focus of the journal remains on promoting research, innovation and knowledge translation in simulation and beyond for the benefit of patient care. We introduced a new category of submissions called in practice reports to encourage new researchers and practitioners to contribute noteworthy projects to the journal. This has proved popular. Through the journal, ASPiH wishes to support the simulation community to become more research active and evidence based helping to make simulation a robust tool to drive forward improvements in healthcare.

And finally, if 2018 was a great year, I believe 2019 will be an even more special year. This is the year of our 10th anniversary. Our next conference in Belfast will be a fantastic celebration and recognition of ASPiH's achievements over the last 10 years. The executive is working hard to make this a memorable year and conference for ASPiH and simulation practitioners both within and beyond the UK. I hope you will continue to engage with ASPiH through the year at our various regional events and look forward to seeing you at our annual conference in November 2019.

Dr Makani Purva, President

A handwritten signature in blue ink that reads "Purva M".

OUR VISION

Our vision is for a collaborative community to improve the quality, safety and effectiveness of patient care by advancing excellence in simulation within workforce development and clinical practice.

OUR MISSION

Our mission is to promote, and support simulation-based education and technology enhanced learning in the pursuit of best practice for our patients, learners and partners.



For our patients, learners and partners

OUR VALUES



ASPIH EXECUTIVE COMMITTEE

The Executive committee (EC) are responsible for developing and implementing the strategic direction of the Association and managing its affairs to ensure we meet our objectives.

During 2018 we said farewell to Nick Murch and more recently to Jiv Gosai, we thank them both for their contribution to the EC. Alan Gopal, our youngest EC member (as he constantly reminds us) has decided to take a 'sabbatical' to concentrate his efforts on his final exams.

Our 10th Anniversary year will also see the further exit of some 'old favorites' who have played an enormous role in moving the association to what it is today. Bryn Baxendale, Helen Higham and Clair Merriman have all come to the end of their tenure on the Executive Committee (EC), their contribution and commitment to ASPIH and the simulation community has been impressive and will undoubtedly continue in their 'day jobs'

Bryn will leave the EC in January; however, Clair and Helen will remain until the end of the year, Clair to oversee the transition of her role of Finance Director and Helen to lead on ASPIH 2019 Belfast and work with the local organizing committee (LOC) in Ireland.



This exodus of our 'original' EC members means that new blood is required. Expressions of interest in joining the EC will be asked of the membership in early 2019.

President Makani Purva	Deputy Chief Medical Officer, Consultant Anaesthetist and Founder Director of Hull Institute of Learning and Simulation (HILS) at Hull and East Yorkshire Hospitals NHS Trust, Hull.
President Elect Michael Money Penny	Director of the Scottish Centre for Simulation and Clinical Human Factors, Consultant Anaesthetist Forth Valley Royal Hospital and Honorary Senior Lecturer, School of Medicine, University of Dundee
Finance Director Clair Merriman	Head of Professional Practice Skills at Oxford Brookes University
Assistant Finance Director Karen Reynolds	University of Birmingham Institute of Clinical Sciences, Manager Interactive Studies Unit
Immediate Past President Helen Higham	Consultant Anaesthetist & Director, Oxford Simulation, Teaching and Research (OxSTaR), Senior Clinical Research Fellow, Nuffield Department of Clinical Neurosciences, University of Oxford
Carrie Hamilton	Director of Education, Training and Innovation, SimComm Academy
Margarita Burmester	Lead Consultant Paediatric Intensive Care Unit, Royal Brompton Hospital Director SPRinT programme
Alan Gopal (on sabbatical)	Foundation Doctor Academic FY1 Doctor (Emergency Medicine) & Associate Simulation Fellow, Hull & East Yorkshire NHS Trust
Colette Laws-Chapman	Deputy director for the simulation and interactive learning centre (SaLL) at Guys & St Thomas'

ASPiH MEMBERSHIP

The management of the ASPiH memberships through the website continues to provide a more streamlined and easy process for new and existing members, however, telephone & email support remains available.

Viewing, editing and renewing your membership can all be done online, the additional benefit of the subscription fee @ £65.00 per year i.e. automatic Direct Debit service option, is proving popular with nearly half of members signing up for this option.

The number of ASPiH Members fluctuates throughout the year with the obvious increase in the run up to conference.

Membership numbers stood at 356 at the end of 2019.

The increase in membership fees in 2018, also brought an increase in benefits.

Table 1 below outlines the top six benefits for ASPiH Institutional & Individual members.

Individual	Full membership £75
	Full membership subscription £65
Institutional	Per organisation £400
	Named member on an Institutional membership £40
Student	Student membership £40

TABLE 1 - BENEFITS	Institutional	Individual
Eligible to submit an accreditation application	X	X
Access to iRIS, the health simulation authoring platform	X	X
Complimentary access to the BMJ STEL Journal	X	X
Enables those technicians eligible to submit a competence report to the Science Council for professional registration	X	X
Discounted registration fee at the annual ASPiH Conference	X	X
Membership discount with affiliate organisations'	X	X

ASSOCIATION MANAGEMENT AND EVENTS

Executive Business Support Ltd (EBS) was appointed as our Association Management partner in March 2016.

EBS specialise in the provision of secretarial and event support to professional organisations within the healthcare sector. A leading association management company with services range from taking minutes at Board meetings to organising large multi-disciplinary conferences.

No task is ever too big or too small for the EBS team and they continue to provide ASPIH with a quality service that supports our Executive Committee, our members and industry.

During 2019, ASPIH will be working closely with their Operations Director, Philip Baker to prepare the association to apply for charitable status.

'The EBS team are always friendly and approachable and any issues that arise are always dealt with in a timely manner'



ASPIH Conference, November 2018

"The Conference was a huge success, feedback over the 3 days has just been tremendous, some quotes of the 'best ever' and I would personally like to thank the EBS Conference team!"

Gemma and Fran, you are absolutely stars.....your hard work and commitment to the Exec and all attendee/exhibitors was outstanding throughout and I just love working with you!

Thank you also to Steve and Simon, hopefully you enjoyed your 1st experience of an ASPIH conference!

Jane Nicklin
ASPIH Operation's Manager



The ASPiH annual conference is now established as the leading meeting in the UK for all healthcare professionals involved in simulation-based education (SBE) including educationalists, learning technologists, industry colleagues, researchers, patient safety and human factor experts, workforce development and education managers, commissioners, and healthcare staff and students.



The purpose of the ASPiH conference is to advance the discipline of SBE and provide an innovative scientific programme for colleagues and experts to share and disseminate best practice on SBE in healthcare. The conference provides an opportunity to network formally and informally through its hosting of special interest groups, professional meetings and social programme and provides delegates with a forum to hear and discuss the views of acknowledged experts, to take part in workshops, sessions and courses and to present their own work through a variety of formats. It also hosts the association's Annual General Meeting.



The 9th Annual ASPiH Conference took place from Monday 13th to Wednesday 15th November 2018 at the Southport Theatre and Convention Centre with the conference theme "*Maximising Impact*". Just under 500 delegates attended over the 3 days and was approved for 10 CPD points by the Royal College of Anaesthetists.

The conference started with 4 pre-conference workshops on the Tuesday followed by an opening keynote and welcome reception hosted by all the exhibitors and sponsored by *Immersive Interactive*.

The main programme consisted of 7 keynote speakers and 9 parallel breakout sessions across the two days.

Key numbers for ASPiH 2018 Southport were notable

- ✚ 176 abstracts submitted
- ✚ 27 companies exhibited
- ✚ 24 oral presentations
- ✚ 59 short communications
- ✚ 59 poster presentations
- ✚ 11 workshops plus 6 sponsored workshops

'It was my first experience of ASPiH and I found it excellent, a real eyeopener as to how much can be achieved and what a large scope of practice this can cover.'

We continued to extend the reach of conference by live streaming the keynote speakers and other sessions - a big thank to the Trent Simulation & Clinical Skills Centre's Technical Team who achieved this again for us, all recordings can be viewed on the Trent Simulation & Clinical Skills Centre [YouTube channel](#).

The team at EBS worked with our journal partners, BMJ STEL to produce the Conference abstract supplement which provided delegates with a comprehensive indexed paper copy of the Conference Proceedings.

It is also a valuable publication opportunity for presenters. It is available to download from [here](#)

Annual conference gives ASPiH the opportunity to celebrate the achievements of our members.

In 2018 we announced our first two successful ASPiH Organisation accreditation applications from Hull Institute of Learning and Simulation, Hull (HILS) and Örkin simulation centre, in Iceland and another three successful Individual accreditation awards, Dr Ratna Makker, Carrie Hamilton and Ben Woodrow-Hirst, pictured here with ASPiH President, Dr Makani Purva.



One of ASPiH's longer-term goals has been to work towards fulfilling the *Patients Included* criteria and build on a mutual relationship for the benefit of patients engaging with simulation activities and ensuring patient representation throughout all levels of the association.



With persistence and a lot of hard work by Helen Higham and the Conference team we came ever closer to achieving this goal.

At ASPiH 2018 Southport we welcomed our two patient representatives Gill Bowskill and Jean Gallagher to conference. They were kept busy observing and reviewing presentations involving patients and thoroughly enjoyed their night at the gala dinner.

Their presence was both acknowledged and appreciated by the Executive Committee and delegates.

Our venue, the Southport Theatre and Convention Centre gave us everything we needed and more. The atmosphere was buzzing with activity, yet the space and layout allowed delegates to flow between the lecture theatre, through the exhibition area to the break-out rooms for each parallel session.



The exhibitors were in a prime position to capture and engage with delegates. Table 2 lists our exhibitors. In addition to exhibition revenue the conference attracted main sponsorship from Laerdal Medical UK, CAE Healthcare, Immersive Interactive and Health Education England.

The exhibition space provides an excellent resource for delegates and attracts revenue that supports conference costs and ASPiH association activities throughout the year.

A big thank you to all our exhibitors and sponsors!

Table 2.	
Adam, Rouilly	Laerdal Medical UK
BMJ Simulation & Technology Enhanced Learning (BMJ STEL)	Limbs and Things
CAE Healthcare	Oxford Medical Simulation
EMD Services Ltd	Queens University Belfast
Focus Games Ltd	Scotia UK plc – Smots™
Freelance Surgical Limited	Simulaids Ltd
Gaumard Scientific	TruCorp Ltd
Health Education England (HEE)	TWM E8 (iRIS)
Inovus Medical	3B Scientific GmbH
Immersive Interactive Ltd	
iSimulate/LifeCast Body simulation	

218 delegates completed the online evaluation, this was a substantial increase from 2017 when only 144 responses were received. On completing the evaluation, delegates were sent their certificate of attendance.

In 2019, ASPIH will celebrate their 10th Anniversary in Belfast at the Waterfront. A strong Local Organizing Committee (LOC) are keen to provide input and suggestions for activities – so watch this space!

ASPIH STANDARDS FOR SBE & ACCREDITATION

The ASPIH Standards Framework and Guidance were launched at Conference in 2016 and ASPIH continued to raise awareness of the benefits and encourage individuals and organisation to work towards implementing and achieving some of the standards during 2017.

Several [publications](#) in 2017 map the journey and the processes of the ASPIH standards for simulation-based education.

In 2017, ASPIH mapped an accreditation process to the Standards; this comprised of individual, programme and organisation application forms and a guidance document. An informal consultation gave the ASPIH Executive committee and others who had expressed an interest in using the Standards for accreditation purposes to comment, challenge and feedback on the process, its utility and compliance with the standards and make any suggestions for preliminary revisions.

ASPiH members are able to apply for individual, organisation and/or programme accreditation, it was a slow start but is now gaining momentum with five individuals and two organisations achieving accredited status since November 2017. Further details on the [ASPiH website](#).

Organisation accreditation

Hull Institute of Learning and Simulation, Hull East Yorkshire NHS Trust
Örkin simulation centre, Landspítali University Hospital, Iceland

Individual accreditation

Dr Ratna Makker, West Herts Hospitals NHS Trust
Carrie Hamilton, University of Portsmouth and SimComm Academy
Ben Woodrow-Hirst, Mid Cheshire Hospital Foundation Trust
Ann Sunderland, Wynnefield Consulting
Liam Wilson, North Lincolnshire and Goole NHS Foundation Trust

UPDATE ON ASPiH SPECIAL INTEREST GROUPS

More information can be found on the [ASPiH website SIG page](#)

The Technicians and Learning Technologists SIG

This Special Interest Group chaired by Chris Gay & Jane Nicklin continue their work with the Science Council, encouraging simulation technicians to apply for their professional registration. The WhatsApp group members have increased significantly and is proving to be a valuable route of communication to support trouble shooting and delivery of SBE. (See section on simulation technicians and technologists for more information).

Paediatric SIG

The three new Paediatric SIG co-chairs, Kirsty Brown, Kate Loughlin and Eleanor Nash held a meeting at ASPiH 2018 Southport, we look forward to following their progress.

Research and Evidence-base SIG

Unfortunately, Dr Jiv Gosai has relinquished his position on the ASPiH Executive Committee and also Chair of the SIG. The position is now vacant, expressions of interest are invited.



The Student ASPiH SIG (sASPiH)

sASPiH has now amalgamated with the Sim Fellow and Postgraduate Learner (SFPL) SIG to form the Developing Educators for Simulated Practice in Healthcare (DESPiH) This decision recognises the important contribution of all developing simulation educators both at undergraduate and postgraduate level.

The Simulated Patient SIG

Alison Whitfield is the new chair of the SP SIG, known to many as SPOTs Simulated Patients Organisers and Trainers. She is planning a SP SIG Conference in 2019

The NEW Developing Educators for Simulated Practice in Healthcare (DESPiH) is the special interest group (SIG) of ASPiH devoted to creating a network of developing educators with an interest in simulation-based education across all healthcare professions.



Matt Aldridge is the new Chair of DESPiH, he is lead educator and co-founder of The Clinical Simulation Space at North Bristol NHS Trust (@SimSpaceBristol)

The Standards and Quality Assurance SIG Chaired by Dr Makani Purva

The Human Factors & Ergonomics SIG, co-chairs, Bryn Baxendale and Al Ross are keen to hear people's ideas, experiences, or connections to share from their own practice or wider afield that might be of interest to this SIG community.

The Managers, Administrators and Directors SIG chaired by Michael Money Penny.

Group purpose:

- Establish lines of communication and a sense of community to assist the common purpose of improved quality of care
- Development of a forum that facilitates collaboration and sharing of materials (e.g. workforce plans, job descriptions, financial instruments)
- Link with and support the wider aims of the ASPiH community*
- Develop robust standards or guidelines around good governance of simulation centres, programmes and faculty
- Actively update members on new developments that are occurring within simulation at a local, regional, national and international level.

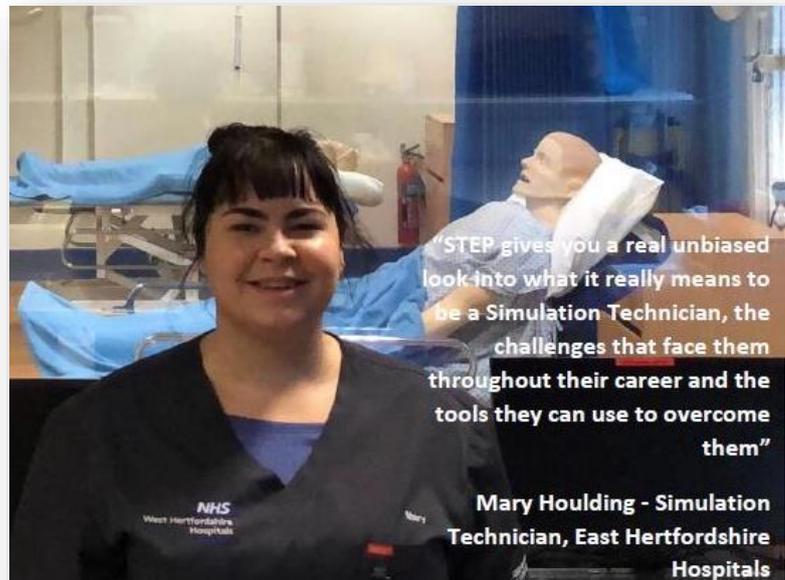
SIMULATION TECHNICIANS AND TECHNOLOGISTS

Congratulations go to ten simulation technicians who have achieved Registered Science Technician (RSciTech) status with the Science Council during 2018.

More details are available on the [ASPiH website](#)

A soft launch of the jointly developed ASPiH – Laerdal Simulation Technician Education Programme (STEP) was delivered at Laerdal HQ Orpington in October 2018.

All 3 modules STEPuP, STEPouT and STEPoN were a huge success with delegate feedback reflecting on the skills and knowledge that they had gained throughout the day but also the valuable experiences that they had shared with colleagues.



Dates for full roll-out of STEP is planned for 2019

In the latter part of 2017, ASPiH members were invited join a trailblazer group to support development of a new apprenticeship standard for the simulation technician. Once approved, the standard would facilitate the creation of a government funded programme and a nationally recognised and accredited training pathway.

The Trailblazer group working alongside HEE, Skills for Health (SFA) and a senior relationship manager from the Institute for Apprenticeships submitted the proposal in June 2018.

The Route Panel advised to combine this occupation within the developing Level 3 Higher Education Assistant Technician standard as the occupations are very similar with the focus on providing technical support to research and teaching in comparable environments. Both trailblazer groups are now working together on a revised standard, that includes an Option specific for the Simulation-based Education Technician.

Updates on progress will be available on the [Institute for Apprenticeships and Technical Education website](#)

BMJ SIMULATION & TECHNOLOGY ENHANCED LEARNING

The *BMJ Simulation and Technology Enhanced Learning* is co-owned with the Association for Simulated Practice in Healthcare. Full access is readily available to ASPiH members through Individual and Institutional Membership.

The journal is indexed by the Web of Science Core Collection: Emerging Sources Citation Index, Scopus and Google Scholar

Submissions to the journal have increased during 2018 and trends are good; with an increase in submission and acceptance of both original research and In-Practice reports. (See Fig.3)

BMJ STEL is now the official journal of the Irish Association for Simulation (IAS).



Website usage for 2018 has increased, this is useful as a measure of influence of the journal content which indirectly supports the growth of the journal



AFFILIATIONS

ASPiH's number of affiliations with other organisations across Europe, United States and beyond is stable. Mutual benefits and opportunities range from discounts on membership dues and conference registration rates, a position on the Affiliation Board and reciprocal stand space at annual conferences and cross promotion of events and meetings.

We currently have affiliate agreements with:

Association of Standardized Patient Educators (ASPE)
British Association of Critical Care Nurses (BACCN)
Society in Europe for Simulation Applied to Medicine (SESAM)
Society for Simulation in Healthcare (SSIH)
The Gathering of Healthcare Simulation Technology Specialist (SimGHOSTS)
The International Paediatric Simulation Society (IPSS)
The Irish Association for Simulation (IAS)

RESOURCES AND FINANCIAL MANAGEMENT

Clair Merriman continues in her role as ASPiH's Finance Director working closely with EBS, she will be joined by Karen Reynolds to facilitate the handover planned for the end of 2019, when Clair Merriman comes to the end of her tenure on the ASPiH EC

As a not-for-profit limited company, full accounts are available upon request or via Company's House.

An extract from the published accounts showing our profit and loss statement for the 2018 tax year is included as Appendix 1

APPENDIX A

Date: 31/05/2019
Time: 08:26:17

ASPIH - Association for Simulated Practice

Page: 1

Profit and Loss

From: Month 1, January 2018
To: Month 12, December 2018

Chart of Accounts:

Default Layout of Accounts

	<u>Period</u>	<u>Year to Date</u>
Sales		
Membership	48,616.00	48,616.00
Conference Registration Income	74,901.65	74,901.65
Conference Courses	7.28	7.28
Exhibitors and Advertising	27,525.03	27,525.03
Sponsors	32,000.00	32,000.00
Additional Conference Income	1,338.00	1,338.00
Meeting Income	1,485.00	1,485.00
Standards Project	1,939.70	1,939.70
All Other Income	2,829.00	2,829.00
Conference Registration Income	5,886.36	5,886.36
Conference Courses	3,863.33	3,863.33
STEP	2,000.00	2,000.00
	202,391.35	202,391.35
Overheads		
Sales Promotion	205.00	205.00
Travel	11,777.19	11,777.19
Venue & Dinner	68,916.58	68,916.58
Speakers & Expenses	415.20	415.20
AV	17,425.99	17,425.99
Printing, Postage and Stationery	274.37	274.37
Marketing and Advertising	42.00	42.00
Conference Delegate Packs	773.50	773.50
Exhibition Costs	168.90	168.90
Telephone and Computer charges	8,090.42	8,090.42
Professional Fees	70,593.49	70,593.49
Projects	1,618.00	1,618.00
Bank Charges and Interest	1,329.85	1,329.85
Registration Fees	4,124.00	4,124.00
General Expenses	726.87	726.87
	186,481.36	186,481.36
Net Profit/(Loss):	<u>15,909.99</u>	<u>15,909.99</u>

ANNUAL REPORT 2017/18

