**Transformative Simulation (TS) Special Interest Group (SIG) Terms of Reference**

**1. Introduction & Purpose**

***“A tool to transform health & care through collective understanding, insight and learning.”***

The purpose of the Transformative Simulation SIG is to form an inclusive, collegiate, group: service-users, technicians, educators, practitioners, subject-matter experts, and others who will build a collaborative community of practice involved in the study and development of Transformative Simulation, contributing to the growing body of knowledge by sharing insights, examples, and knowledge to advance the field.

**2. Frequency of Meetings**

Two key meetings – “Annual” in April and “Conference” in November, other meetings in “Winter” (December/January) and “Summer” (July/August). All other activity as decided by the group.

**3. Agenda and Meeting Notes**

The Chair & Co-Chair will share responsibility for the recording of meetings and distribution of Minutes and Agenda. Any member can suggest Agenda items or query the Minutes.

**4. Activity outside Meetings**

The TS SIG encourages members to be ambassadors for TS within and beyond ASPiH and to bring feedback to the SIG. Ideas for joint meetings, social media events etc. are welcomed.

**5. Membership**

All ASPiH Members are eligible for membership, non-members may be invited to attend, observe, &/or contribute to TS SIG Events (e.g. on social media).

**6. Group Scope**

The TS SIG will focus on application of the 7 ‘rainbow’ Simulation-Based Interventions (SBI) in describing and understanding non-pedagogic simulation activities. To:

Understand the concept and add to its development

Develop guidance on how best to decide which SBI’s apply to, or employ in, a TS activity.

Utilise this knowledge in robust and rigorous design, evaluation, and reporting.

Encourage horizon scanning for, and discussion of, new instances of TS.

Enable discussion on the nature, challenges, and opportunities of TS as an evolving concept.

Initiate events that offer engagement in TS concepts and applications.

Support SIG Members in championing of and publication on TS.

Be open to the evolution and development of TS from its inaugural concept.

Invite cross-fertilisation meetings with other groups.

**7. Governance**

Any member may raise a concern regarding the TS SIG directly with the ASPiH President or a past President or Member of the Executive.

**8. Review**

Chair & Co-Chair, Terms of Reference, modes and frequency of activities, and membership, to be reviewed in an annual TS SIG Meeting each April.